



BE YOUR BEST SELF!

CLUB MEMBERSHIP REQUIREMENTS

CLUB GRADUATION CORD REQUIREMENTS

2023-2024

MEETING DATES

Once a month at 7:30 AM in Mr. Strassner's classroom on the following Wednesdays:
August 23
September 13
October 18
November 8
December 13
January 17
February 14
March 13
April 17

- Must be in 9th-12th grade; Must be a Junior or Senior
- Join the PTSA by paying the \$10 membership fee.
- Attend 7 (9) of the 10 monthly morning meetings.
- Complete 80% (100%) of the Lead4Change Student Workbook during workshops.
- Participate in the planning phases of the Group Community Service Project.
 - Volunteer to serve in ALL activities to deliver the Group Community Service Project.
 - Work on the team to complete and submit the Group Community Service Project Application to the Lead4Change Grant Challenge.
- Volunteer for at least ONE (TWO) FALL PTSA Activity/**Activities** on the Calendar:
 - July 31: Meet and Greet 9 – 11 am
 - Aug 25: Home game Perk Bag Pick Up
 - Sept 5-9: Homecoming Week
 - Sept 5: PTSA Meeting & Perk Bag Pick up
 - Sept 27: Spirit KNIGHT @ Culvers (on-site promoting)
 - Oct 23-27: Red Ribbon Week
 - Oct 26: Spirit KNIGHT @ Buffalos (on-site promoting)
 - Nov 1-17: Food Pantry Drive
 - Nov 27: Spirit KNIGHT @ Sidelines (on-site promoting)
 - Dec 7: Teacher/Staff Holiday Luncheon set up/clean-up
- Volunteer for at least ONE (TWO) SPRING PTSA Activity/**Activities** on the Calendar:
 - Jan 19-20: Miss RRHS Pageant
 - Feb 29: Spirit KNIGHT @ Buffalos (on-site promoting)
 - Mar 4-8: Exceptional Children's Week
 - Mar 18-22: Teacher/Staff Appreciation Week
 - Mar 27: Spirit KNIGHT @ Culvers (on-site promoting)
 - Apr 22: Spirit KNIGHT @ Sidelines (on-site promoting)
- Volunteer to participate in at least ONE Afterschool Teacher/Treat making activity:
 - Sept 13: Make Teacher Treats Afterschool
 - Oct 18: Make Teacher Treats Afterschool
 - Nov 8: Make Teacher Treats Afterschool
 - Jan 17: Make Teacher Treats Afterschool
 - Feb 7: Make Teacher Treats Afterschool
 - Apr 17: Make Teacher Treats After School



Student Club Officer Positions

President

- Attends Monthly PTSA Board Meetings (7:30 AM in Admin Conference Room):
 - October 4, November 1, December 6, January 10, February 7, March 6, April 10, and May 1
- Creates Meeting Agendas and Conducts Meetings
- Leads Group Ice-Breakers
- Appoints Club Volunteer Leads for Hoco Week, Red Ribbon Week, Exceptional Children's Week, Miss RRHS Pageant
- Appoints Club Volunteer Leads for Spirit KNIGHTS to promote fundraising
- Assists with Lead4Change activities including Group Community Service Project

Vice President

- Attends Monthly PTSA Board Meetings (7:30 AM in Admin Conference Room):
 - October 4, November 1, December 6, January 10, February 7, March 6, April 10, and May 1
- Conducts Meetings when President is unavailable
- Coordinates Teacher/Staff Treat After School Volunteer Days and Stuffing Teacher/Staff boxes (3:30 pm in Mr. Strassner's Classroom)
 - September 13, October 11, November 8, January 17, February 7, and April 17
- Assists with Lead4Change activities including Group Community Service Project

Treasurer

- Monitors membership PTSA fees
- Manages budgets for fundraising initiatives including resources for Group Community Service Project
- Responsible for collecting and turning in any receipts related to approved reimbursement expenses

Recording Secretary

- Records meeting minutes and types them for club records
- Records attendance of membership at meetings
- Records and maintains volunteer hours for service members
- Tracks requirements for membership and graduation cords

Communications Secretary

- Manages social media for the Club and assists with preparing posts for PTSA
- Communicates with membership as needed including activities and schedules related to the Group Community Service Project
- Manages marketing of club activities to the student body, teachers, and staff – including all Spirit KNIGHTs